



Cancellation Policy

A broken appt is a loss to everyone. Our team at Fox Dental strives to provide excellent dental care to all of our amazing patients. We know that your time is important and valuable so we respectfully ask that you respect our time as we respect yours, our commitment to you is that we will make every effort to book an appointment that best accommodates you and your schedule.

Fox Dental is a private practice dental office and not a dental "clinic." Every appointment scheduled in our office is reserved time especially for you. As a courtesy we ask that you provide our office with a 48 notice for any cancellation. If an appointment is cancelled with less than a 24 hour notice we do reserve the right to charge you a fee for time we have lost.

After 2 missed appointments we reserve the right to schedule an appointment for you. We understand that extreme/unavoidable emergencies or circumstances do arise which may require you to cancel your appointment, and individual circumstances will be taken into consideration. We will make every effort to accommodate your change or cancellation with the proper notice provided.

Additionally, if a patient is more than 20 minutes late without prior notice for a scheduled appointment, we will consider this a missed appointment and a cancellation fee will be charged.

Our office will send out an automated text message and e-mail reminding you of your reserved appointment in our office with Dr. Fox or with your hygienist 3 weeks prior, 1 week prior and 2 days prior to your appointment. Our front office team will personally reach out to you to confirm your appointment the day before your reserved appointment. Additionally, another reminder will automatically be sent out from our automatized system the day of your appointment as a courtesy reminder.

If you have any questions regarding this policy, please let a team member know and we will be glad to clarify any questions you may have.

Patient/Guardian Signature: _____ **Date:** _____

